

Fig: Placement records(Students placed, no. of companies visited, Highest package obtained)

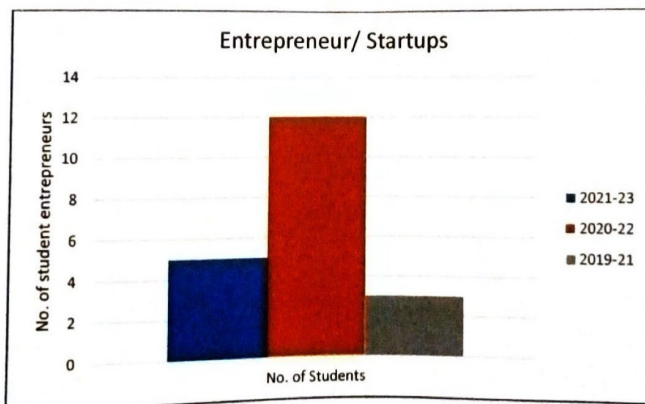
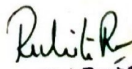


Fig: Entrepreneurship/ Startups Records


Prof. (Dr.) Rachita Rana
 Director
 Institute of Information Technology
 & Management, New Delhi



jaro education®

1st July 2022

To,
Ms. Priya Saxena,
EMP ID: - 27592

Dear Priya,

Congratulations!

This has reference to the discussion we had with you. We are pleased to Inform you that, your compensation has been revised basis the below table effective from 1st July 2022.

Find below your revised compensation details:

Particulars	(Amount in Rupees.)	
	Per Month	Per Annum
Basic Salary	29,000	3,48,000
House Rent Allowance	14,500	1,74,000
Transport Reimbursement	1,600	19,200
Telephone Reimbursement	500	6,000
Statutory Bonus (Paid Monthly)	2,420	29,040
Special Allowance	1,980	23,760
Total	50,000	6,00,000
Daily Travel Reimbursement	3,000	36,000
Performance Incentive (Payable based on the achievement of Monthly targets)	15,000	1,80,000
Performance cum Continulty Bonus (Payable Half yearly based on the 100% achievement of targets for continued six months)	4,500	54,000
CTC: Eight Lakhs Seventy Thousand Only p.a.	72,500	8,70,000

Regards,
Jaro Education

Sushant Mallya
Vice President - Human Resource

I accept the above and attached terms and condition _____ dated _____

Rachita Rana
Dr. Rachita Rana

Jaro Institute of Technology, Management & Research Limited

Registered Office : 4th Floor, Briwasi Bldg, Sonawala Road, Goregaon (E), Mumbai - 400 063.

Corporate Office : 11th Floor, Vikas center, Dr. C. G. Road, Near Basant Theatre, Chembur (E), Mumbai - 400 074, India.

CIN : U80301MH2009PLC193957 | Tel: +91-22-25205763 | www.jaro.com | Email: comp@jaro.in | Ref. no. 04/22-403



HR TAD/B/PR-42932/OFP-807/2023-24

04 October 2023

Hearty Welcome!



Dear Harsh Vardhan Dubey ,

We are truly delighted to welcome you on board to our prestigious institution, that has been a trusted brand in Indian Banking. We believe that our vision to build the Most Admired Bank will provide you with exciting opportunities and challenges to explore new frontiers in your career. While we have been growing over the years and aspire to scale greater heights with you, we do believe that your journey with us will be a fruitful and enriching one with more purpose, continuous learning and growth.

To ensure a smooth transition, we have taken care of all arrangements. For any additional assistance, please feel free to reach us at postings@federalbank.co.in.

The particulars of your offer of appointment are enclosed with this letter. We eagerly await the start of this shared journey and extend our best wishes on your new role.

Yours Sincerely,

Sabeena Shaji A
Vice President (HR)

To
Mr. Harsh Vardhan Dubey
S-74
Vishwas Park
Near Dwarka, Sec-3, Aakash Hospital
New Delhi, Delhi-110059

The Federal Bank Ltd, HR Talent Acquisition & Deployment, Federal Towers, P O Box No.103, Aluva, Kerala, India 683101
E-mail: postings@federalbank.co.in; Phone: 0484-2634123

Rachita Rana
Dr. Rachita Rana
Director
Institute of Information Technology &
Management, New Delhi



Offer of appointment to Mr. Harsh Vardhan Dubey as Probationary Officer In Scale I

You have been selected for appointment in the Bank as Probationary Officer in Junior Management Grade In Scale I on the basis of your performance in the Campus selection process.

Place of Posting/ Date of Joining

Your initial place of posting will be at Branch/Office: **Operations Department (CCSC)** and job location will be at **Jaipur**. You will have to join Branch/Office: Jaipur situated at Plot No.4, Gopalbari Corner, Hathroi Fort, Jaipur-302 001 on 25/10/2023 after completion of the orientation programme.

Pre Induction e-Learning & Orientation programme

As part of continuous learning approach, Bank will be conducting a pre-induction self-learning programme which will help you to understand basic banking functions and concepts. Completing this e-learning programme is a pre-requisite for joining the Induction/Orientation programme, details of which will be intimated to you in due course by Federal Academy of Career Excellence (FACE).

Please report at Federal Academy of Career Excellence (FACE), Federal Heights, Bye Pass Junction, Aluva - 683 101, Kerala on 16/10/2023 before 09.00 a.m., for a six-day orientation programme from 16/10/2023 to 21/10/2023. The appointment will be effective from the date of commencement of the orientation programme. On completion of the orientation programme on 21/10/2023 at 06.00 p.m, you will have to report for duty on 25/10/2023 at the Branch/Office to which you are posted. Accommodation will be provided at Federal Academy of Career Excellence (FACE) from 15/10/2023 onwards. The offer of appointment will be valid only up to 16/10/2023.

Remuneration

You will be on a pay scale of ₹ 36000-1490 /7-46430-1740 /2-49910-1990 /7-63840 as applicable to Officers in Scale I of the Bank. The total monthly emoluments eligible to be received by an Officer in Scale I with Basic Pay ₹ 36000/- at Aluva would be as follows:

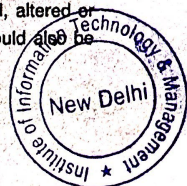
Particulars	Amount (Rs.)
Basic Pay	36000.00
Special Allowance	5904.00
Dearness Allowance	18803.77
HRA (Leased Accommodation)	15150.00
Learning Allowance	600.00
City Compensatory Allowance/Location Allowance	1400.00
Total	77857.77

- Amount of leased accommodation will vary according to the place of posting. Those who are not availing the leased accommodation/quarters facility are eligible for HRA at the rate of 7% to 9% of Basic Pay depending upon the place of posting.
- City Compensatory Allowance (CCA)/Location allowance would be payable at specified centres and would change depending upon the place of posting. Detailed monthly emoluments /allowances is annexed.

During the period of probation/on confirmation in service, you will also be eligible for the facility of fixed conveyance allowance or cost of fuel on declaration, reimbursement of hospitalisation expenses, medical aid, reimbursement of entertainment expenses, reimbursement of cost of cleansing materials, closing allowance, Digital Promotion allowance, reimbursement of cost of brief case / office bag (on confirmation), reimbursement of cost of newspapers (after completion of one year of probation), reimbursement of cost of visiting cards (on confirmation), club allowance (on confirmation), reimbursement of mobile phone bills (after completion of one year of probation), leave travel concession, transfer compensation, privilege leave, sick leave, casual leave, sabbatical leave, benefits under Maternity Benefit Act, 1961 etc., subject to the rules in force and as amended, altered or added from time to time. On confirmation and on completion of stipulated period of service, you would also be

Rachita Rana
Dr. Rachita Rana
Director

Institute of Information Technology &
Management New Delhi



eligible for various staff loans prevailing in the Bank, including housing loan, vehicle loan, Interest free furniture loan, computer loan, overdraft, demand loan, Interest free festival advance, etc., subject to the rules in force and as amended, altered or added from time to time.

Learning Plan for Probationers

During the probation period, you will be enrolled for an Internal Certification program consisting of E-learning modules, Webinar training and Periodic Assessment Tests (PATs). The detailed learning schedule, passing scores, and associated timelines will be intimated in due course by HR-Talent Development & Training Division. Your confirmation in the service of the Bank will be subject to timely and successful completion of the Internal Certification program, besides your performance ratings. Delays/failure to complete the learning schedule within specified timelines, will result in your probation getting extended. Probationers who complete the Internal Certification program within timelines, secure high performance ratings, and those who are able to secure approved external certifications during the probation period, as specified by the Bank/RBI, will be confirmed in the services of the Bank ahead of the normal probation period.

Probation/ Confirmation

Your appointment will be on probation for a period of two years. The period of probation will be counted for calculating the period of permanent service and for the purpose of granting increments. The period of probation is liable to be extended, if the Officer has not satisfactorily completed the initial period of probation.

During the period of probation, if your work, health, conduct or efficiency is found not satisfactory, your service is liable to be terminated at any time giving you one month notice or by paying one month's pay and allowances in lieu of notice. During the period of probation, you are not expected to involve directly or indirectly in the activities of any trade union of Officer/non- Officer Staff of the Bank or of any other Bank or of other organization.

Joining formalities

At the time of joining the Orientation Programme, you will have to submit the following papers/ certificates/ documents:

- a. Originals of SSC/SSLC/Matriculation Book/Certificate, final certificates of Graduation, final certificate and semesters / yearly marklists of Post Graduation (Qualifying Examination).The candidate should also submit the document substantiating the conversion of credit based (CGPA) system into equivalent percentage for their Post Graduate and Graduate course (if applicable) at the time of joining the Bank. These certificates (Secondary Marklist, Secondary Passing Certificate, Graduation and Post Graduation Certificate) will be kept under the custody of the Bank and will be released to the candidate on completion of 2 years of service in the Bank.
- b. Originals of all the documents, certificates and marklists of all semester examinations/ yearly examinations evidencing date of birth (Secondary Certificate) and academic/ professional qualification should be uploaded in the Fed Recruit mobile application. In case the result of any of the previous semesters/years or final semester/year examination is not published at the time of joining the Bank, a certificate to the effect that you had completed the course study and attended all the semester examinations is to be produced from the College/University at the time of joining the Bank (also should be uploaded in Fed Recruit mobile application).
- c. Statement about your medical history and a certificate of fitness for employment in the Bank, from a Doctor not below the rank of Civil Surgeon/ Chief Medical Officer of a Government Hospital, in the Bank's format (Click here to download the format:<https://bit.ly/3dUJGJdG>). Medical certificate from Private Hospitals will not be accepted. You are required to produce all the medical reports, lab reports, ECG etc along with medical fitness certificate.

Rachita_Rana -
Dr. Rachita Rana
Director

Institute of Information Technology &
Management, New Delhi



- d. Satisfactory discharge certificate and experience certificate from the previous employer/s, if any.
- e. A certificate about your character/conduct recently issued (within 6 months) by the Principal of the College/Institute last attended by you. Alternatively, two character certificates recently issued by Gazetted Officers/ respected persons.
- f. A declaration of fidelity & secrecy, a declaration of place of domicile and a statement of assets and liabilities, as per the format (Click here to download the format <https://bit.ly/2C2Tzxx>). Hard copy of the documents should be submitted on the joining day.
- g. One copy of your latest passport size photograph.
- h. Self attested copies of any two of (i) PAN Card (ii) Voter's ID (iii) Aadhar Card (iv) Passport and (v) Driving License (Originals need to be produced for verification).
- i. Certificate of completion of pre-induction training programme.
- j. As part of on-boarding process, you should submit all the necessary documents through Fed Recruit mobile application as and when you are instructed to do so.

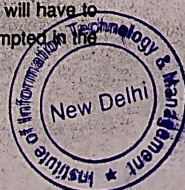
It shall be distinctly understood that this offer of appointment is subject to your medical fitness for employment in the Bank, satisfactory background check and submission of the certificates/documents as stipulated above, to the satisfaction of the Bank. The medical reports/fitness certificate submitted by you are liable to be re-examined/scrutinized by Bank's Doctor and your appointment in the Bank will be subject to your medical fitness for employment in the Bank as assessed by the Bank's Doctor. You are required to undergo physical medical examination by Bank's Doctor, in case the Doctor insists for a detailed medical examination, after analyzing the medical reports submitted by you. At any stage, if you are found not satisfying the eligibility norms, your candidature is liable to be cancelled without notice. Also be understood that any misrepresentation/hiding of facts in the application/personal data/any other documents/certificates is sufficient cause for termination of your service, without notice and compensation.

The offer of appointment is subject to your fulfillment of eligibility criteria stipulated by the Bank for being appointed in the Bank as Probationary Officer under campus recruitment. You are required to submit originals & copies of the marklists/certificates of all the previous years/semesters examinations at the time of joining the Bank proving that you had passed all the previous year/semester examinations at the time of campus interview and all the papers pertaining to the subsequent semester(s) should be cleared along with the result of the final year/semester examination (final year/semester examination should be cleared in the first chance itself). In case the result of any of the semester examinations/final examination is published after the campus interview, but prior to joining the Bank, you are required to submit all the semester marklists, certificates, provisional certificate etc of such examinations at the time of joining the Bank in proof of having passed the examinations with required percentage of marks along with the result of the final year/semester examination falling which, you will not be permitted to join the Bank. In case the result of any of the previous semesters/years or final semester/year examination is not published at the time of joining the Bank, a certificate to the effect that you had completed the course study and attended all the semester examinations is to be produced from the College/University at the time of joining the Bank

In your case, the minimum eligibility criteria in respect of educational qualification for being appointed in the Bank as Probationary Officer through campus recruitment is a Post-Graduation with minimum 60% marks. The minimum eligibility of 60% (for UG & PG courses) will be assessed based on the prevailing practice followed by the University/Institution. You have to submit the percentage equivalence certificate in case your University/Institution follows grading system. Also you should have passed SSC or equivalent exam, plus 2 or equivalent exam and graduation with 60% marks. In case the result of final year/semester examination is not published, you will have to submit the certificates and marklists in proof of having passed the final year/semester examination, attempted in the

Rachita Rana
Dr. Rachita Rana
 Director

Institute of Information Technology &
 Management, New Delhi



first chance, with required percentage of marks within a maximum period of 5 months from the date of joining the Bank in conformity with the minimum eligibility criteria in respect of educational qualification as stipulated by the Bank, failing which you are liable to be removed from the services of the Bank without any notice or communication, treating the appointment as cancelled. However, in case of willful default in submission of certificates/ marklists within the above stipulated period, even after publication of result of the qualifying examination, your service is liable to be terminated and you are liable to remit the compensation amount / notice pay.

Other Benefits

You will be required to enroll yourself as a member of The Federal Bank Officers' Medical Welfare Fund from the date of joining the Bank and deduction to the Fund at applicable rate will be made from your salary, as per the rules prevailing in the Bank at present and as amended, altered or added from time to time.

You shall contribute to the Welfare Scheme (Diya) to support the family of deceased employees of the Bank, from the date of joining the Bank and contributions to the Scheme at applicable rate will be made from your salary, as per rules prevailing in the Bank at present and as duly amended, altered or added from time to time.

You will be covered under the "Defined Contributory" Pension Scheme as applicable for the Bank employees in line with the National Pension System.

You will be enrolled as a member of the Group Term Assurance Plan from the date of next annual renewal of the Policy by the Bank. The eligibility for enrollment in the Scheme will be subject to the terms, conditions, exceptions etc; as applicable under Group Term Assurance Plan at that time and as amended, altered or added from time to time.

On confirmation in Bank's service, you will be entitled to all other privileges enjoyed by other permanent members of Officers' cadre. You will be bound by all the conditions of service as applicable to Officers of the Bank as amended, altered or added from time to time. You will be subject to all the liabilities cast upon other permanent members of Officers' cadre.

Resignation

If you are desirous of resigning from the service during the period of probation, you should give three months' notice in writing to the Bank or you would be liable to pay to the Bank three months' pay and allowances in lieu of notice, at the sole discretion of the Bank. In addition to this, you should pay an amount of ₹ 50,000/- as compensation, if such resignation is within 2 years of service in the Bank. If you are desirous of resigning from the service after confirmation in the service of the Bank, you should give three month's notice in writing to the Bank or you would be liable to pay to the Bank three month's pay and allowances in lieu of notice, at the sole discretion of the Bank.

You are also required to pay an amount of ₹ 50,000/- as compensation amount and applicable notice pay as stated above to the Bank, if you ceased to be in the service of the Bank consequent to termination of service within 2 years of service. You are required to execute an agreement in stamp paper (which will be made available by the Bank) of appropriate value at the time of joining the Bank agreeing to the above terms and conditions of the appointment in respect of compensation amount /notice pay etc.

The compensation amount of ₹ 50,000/- mentioned above is the fair value of the minimum cost that will be incurred by the Bank if an employee quits the Bank before the stipulated minimum period of service.

General

You are liable to be transferred during the period of probation and also thereafter, as found expedient by the Bank at any time to any of the existing Branches/Offices in India or abroad or Subsidiaries or to the new Branches/Offices/ Subsidiaries of the Bank to be opened in future.

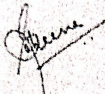
Rachita Rana
Dr. Rachita Rana
Director

Institute of Information Technology &
Management, New Delhi



As per the administrative requirements, Bank may allot any duties to you from time to time and your designation will accordingly be changed depending upon the nature of work. You are advised to adhere to the acceptable levels of decorum at workplace even during the Induction/Orientation programme by way of presentable attire [business casual, smart casual, business attire] and professional etiquettes representing the image and reputation of the Bank.

You will be eligible for actual travelling expenses (subject to a maximum of 02nd AC Train fare) from your place of domicile to FACE and also from FACE to the place of posting.



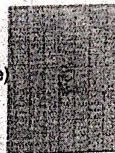
Sabeena Shaji A
Vice President (HR)

I, Harsh Vardhan Dubey , accept and confirm the above terms and conditions.

Place:

Date: 09 October 2023

(Signature of the Candidate)



Rachita Rana
Dr. Rachita Rana
Director
Institute of Information Technology &
Management New Delhi



Annexure

Compensation Particular	Monthly	Annual
Basic Pay	36000.00	432000.00
Special Allowance	5904.00	70848.00
Dearness Allowance	18803.77	225645.24
HRA (Leased Accommodation)	15150.00	181800.00
Learning Allowance	800.00	7200.00
City Compensatory Allowance/Location Allowance	1400.00	16800.00
Gross Salary (Monthly)	77857.77	834293.24
Allowances (Monthly)		
Cleansing Allowance	1200.00	14400.00
Fuel Reimbursement(Four Wheeler)	9450.00	113400.00
Entertainment Expenses	2600.00	31200.00
Gross Allowances (Monthly)	13250.00	159000.00
Allowances (Annual)		
Medical Aid	-	10300.00
Vehicle Maintenance Allowance	-	4300.00
Digital Promotion	-	2600.00
Closing Allowance	-	3000.00
Leave Encashment (Annual)	-	10931.29
Gross Allowances (Annual)	-	31131.29
Total Fixed Pay	93702.04	1124424.53
Others		
Leave Encashment (30 days, once in 4 years)	-	16396.94
LFC (Once in 4 years)	-	8664.00
Employers Contribution to NPS (Monthly)	7114.46	85373.57
Exgratia*	-	44000.00
Annual CTC	106571.59	1278859.04

*Will vary according to the profit position of the Bank.

@ Leased accommodation amount will be credited to Lessor's account only (leased accommodation eligibility ranges from ₹8750/- to ₹ 26450/- depending upon the place of posting. At Aluva it is ₹ 15150/-)

You will be eligible for monthly Conveyance (Fuel Reimbursement) allowance as follows;

a) 90 litres of petrol/diesel for four-wheeler vehicle registered in your name and used by you at your workplace

OR

b) 55 litres of petrol for two- wheeler vehicle registered in your name and used by you at your workplace

OR

c) Fixed conveyance of ₹ 3500/-

Other Allowances

Cost of brief case / office bag (on confirmation)- ₹ 5250/- (once in 3 years)

Reimbursement of cost of newspapers - ₹ 600/- p.m (after completion of one year of probation)

Eligibility for reimbursement of mobile phone bills ranges from ₹ 1250/- to ₹ 2500/- p.m depending upon the job role and place of posting (after completion of one year of probation).

Rachita Rana
Dr. Rachita Rana
Director

Institute of Information Technology & Management
New Delhi





Chetna sharma 10:40

to me v



Hello sir

This side chetna sharma

I am preparing for government job and court job by myself and I am not taking any coaching I am preparing by myself .

Rachita Rana
Dr. Rachita Rana

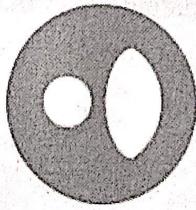
Director
Institute of Information Technology &
Management New Delhi

Thankyou



(no subject)

Inbox



Yogita Tyagi 3:14 pm

to me ▾



I am Yogita Tyagi and pursued MBA from IITM (2022 batch). I am clear that I do not want to enter private sector and preparing for Govt. Exams (UPSC) sincerely on my own.

Thanks

Rachita Rana
Dr. Rachita Rana
Director

Institute of Information Technology &
Management New Delhi



Yogita Tyagi



I, Devansh pursued MBA from IITM Janakpuri (2021-23). I own a business in the name of SRatan Financial Distibutors Private Limited and I am holding the position of Director at the company.

Thanks and regards,

For Sratan Financial Distributors Private Limited

Devansh

Director



DEVANSH RATAN

(Director)

(SRatan Financial Distibutors Private LTD.)

Rachita Rana
Dr. Rachita Rana
Director

Institute of Information Technology &
Management - New Delhi

Address : B-580 1st Floor, JJ Colony Inderpuri, Central Delhi - 110012
CIN : U67100DL2021PTC384644 Mobile : 9212448333, E-mail : sratancapital@gmail.com





Panama Bartaan House

A-12, Balla House Chowk, Main Road, Jamia Nagar,
Okhla, New Delhi - 110 028

☎ 6311634
Mobile 9868055805
9868181796

Ref No

Dated 26-6-24

To whom so every it may be concerned
I, Durdana Nasser Pursued MBA from
(IITM) Jaipur (2021-23 batch).

I co own a business by the name of
PANAMA BARTAN HOUSE
GST NO: 07AKDPM1034H1ZJ.

I am holding the position of a co-owner
here.

Nature of business is retail trade of
household utensils, plastic products
and kitchen appliances

Thanks and regards

Owner: Nasser Makhin

Rachita Rana
Dr. Rachita Rana
Director
Institute of Information Technology &
Management New Delhi



Aman-MBA Batch (2020-2022)

Inbox



Aman Aman 11:50 am

to me ▾



I, Aman Pursued (MBA) from IITM Janakpuri (Batch 2020 - 2022). I am the General manager of K.D ESTATES.

Nature of Business - Commercial Property Development

Thanks and regards,

Aman

Aman

Rachita Rana
Dr. Rachita Rana
Director
Institute of Information Technology &
Management New Delhi



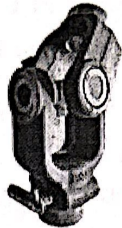
BOBBY MOTORS



BHUVNESH

SHARMA

99999407218



80101905125

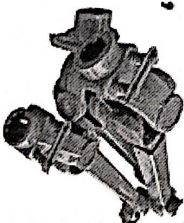
SATPAL
SINGH

Rachita
Dr. Rachita
Director

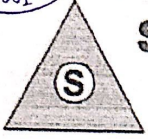
Institute of Information Technology &
Management New Delhi

DEALS IN: ALL KINDS OF UJ CROSS,

YOKES, SHAFAT, MILLINGS.



WS-152, Mayapuri Phase -II, New Delhi-110064



STICH POLY THREADS (P) LTD.

Mfrs. & Suppliers of : All Kinds of Thread & Accessories

R-22, Chanakya Place Part-II, 40 Feet Road, Opp. C-1 Janak Puri, New Delhi-110059

Mob.: 9911662059, 9311662059, Phone: (Off.) 011-25632125

E-mail: zahir5873@gmail.com, Web.: www.stichpolythreads.in

Ref. No. SPT/AA/01/2021.....

Dated 30-08-2021.....

TO WHOMSOEVER IT MAY CONCERN

This letter is to Certify that Mr. Ashu Ansari S/o Mr. Zahir Abbas Ansari serving in the Stich Poly Pvt. Ltd. as the Director of the Company since 1st March, 2021. He works on a full-time basis. He always shows the commitment towards his work.

Regards

For Stich Poly Threads (P) Ltd.

Ashu Ansari
Director

Rachita Rana
Dr. Rachita Rana
Director
Institute of Information Technology &
Management New Delhi



GSTIN No. 07AHLPS0547E2ZT

Phone : Off. 011-64775405
Mob.: 9811005150



Harson Traders

(AUTOMOTIVE DISTRIBUTORS & GOVT.SUPPLIERS)
M & M CAR, TATA, MARUTI, S/MAZDA, GYPSY, GENERATOR SETS, ELECTRICAL PARTS,
PAINTS, HARDWARE, LUBRICANT, Tyre Retreading, Job work & GENERAL SUPPLIERS

Authorised Sub Distributor of : **EXIDE**
BATTERIES

4B, Sehgal Motor Market, Kashmere Gate (Guru Nanak Auto Market), Delhi-110008

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Simarjeet Singh of MBA batch 2021-2023, enrolment number 35213703921 has successfully completed his MBA Degree and now he has joined the family business of automotive parts as a Manager and managing the Gem portal work.

Regards,

Harson Traders

Rachita Rana
Dr. Rachita Rana

Director

Institute of Information Technology &
Management New Delhi

